TERREBONNE PORT COMMISSION

**MINUTES**

 **September 12, 2023**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Bill Purvis, Steve Crispino, Greg Landry, Jacob Brown, Dan Davis, John DeBlieux and Joe Caldwell

**Absent: None**

Staff: David Rabalais – Executive Director and Wayne Lirette - Maintenance

**Legal: Patti Floyd – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Stevie Smith and Melanie – All South, Amber Plessala – Delta Coast, Craig Hebert**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **Bill Purvis called the meeting to order and led with the invocation by Joe Caldwell and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – None**
3. **APPROVAL OF MINUTES AND ABSENCES**
	1. **A motion by Steve Crispino and seconded by Jacob Brown approving the minutes of the August 8, 2023 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of August 2023 on a motion by Dan Davis and seconded by Greg Landry. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion – David Rabalais advised that the project should be complete next month. He will try to get a year and a half of back rent because they are using the facility.**
		2. **David discussed the upcoming ICE facility rebid. The current lease will increase 10%. They would like to add the back portion of the facility to build a meeting room.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. He advised that they are focusing on pipeline surveys as they are showing 42 crossings on the Northern Reach and 22 crossings on the Southern Reach. Letters of intent were sent for the Southern Reach. He provided an update of the meetings that were held for the Southern Reach. They plan to have an open discussion on how the capital outlay funding will be spent. The pipeline companies are concerned with the cost. A motion by Steve Crispino, seconded by Joe Caldwell to approve the GIS invoice in the amount of $65,077.50. No opposition. Motion passed.**
		2. **HNC Maintenance Dredging (Corp) – David discussed his report. The contract was awarded on September 6th in the amount of $3.3M for the Bay Reach dredge. The dredge of the Northern Reach and the Short Cut Canal are complete.**
		3. **HNC Rock Jetty – Nothing to report.**
		4. **Bollinger Project – The meeting is scheduled for 2:30 today.**
		5. **EDA Sewer Grant – Melanie with All South was present to discuss a sewer system at the Port that would tie into the Parish sewer on Industrial Boulevard. A line for vessels use would be added to the project. Force main and lift stations are included in the project cost. It would be the Port’s responsibility to fund the cost of the application. EDA funds 80% of the project and the Port would put up the local match of 20%. They have been working with South Central Planning and the environmental narrative needs to be done. A motion by John DeBlieux and seconded by Dan Davis to approve the engineering agreement to include the application and the environmental narrative. The contract will begin if the grant is approved. No opposition. Motion passed.**
		6. **Morrison Energy Port Priority Project – Port Priority is back logged two years. The Port and Morrison are still negotiating.**
		7. **Shore Power Bank – David discussed the cost to the Port as provided by Amerisco. This was discussed at the Executive Committee meeting. Bill Purvis advised that he does not see any benefit for the Port.**
		8. **LED Site Certification – Amber Plessala with Delta Coast was present to discuss the process of LED site certification. LED pays 75% of the cost. The proposal is for 34 acres of property at a cost of $46,250. The project will cost nearly $60,000 to include the title abstract and the Geotech report. A motion by Steve Crispino, seconded by John DeBlieux to move forward with the LED site certification process. No opposition. Motion passed.**
6. **A motion by Greg Landry and seconded by Joe Caldwell to enter into executive session at 12:37. Roll call vote was taken and there were no opposed. Motion passed. A motion by Greg Landry and seconded by Steve Crispino to return to the regular agenda at 12:57. Motion passed.**
7. **COMMITTEE REPORTS – The executive committee will meet at 2:30 today. The marketing committee will meet with Brew tomorrow at 10:00am for the kick off meeting.**

**VIII.COMMISSIONER’S COMMENTS – John DeBlieux advised that David did a good job at the mock signing. Joe Caldwell advised of a job well done and thanked David for recognizing the commissioners. Dan Davis thanked the Coast Guard for attending and appreciates any input from them.**

**IX.STAFF REPORT – David discussed the HNC mock signing held last Friday. He also discussed a $300,000 grant submitted for an Environmental Impact Study in Terrebonne Bay. He is thinking of applying for Capital Outlay funding and plans to obtain surveys from the past 15 years. An update was given regarding the marketing firm. He discussed a preliminary project for a potential fuel depot. There will be a meeting with the Airport Commission on Friday at 11:30. Mike Henry is no longer with the Alpine Group. Because we hired Mike and not the Alpine Group, David would like to be able to sign an agreement with Acorn Consulting and ratify it at the October meeting.**

**X.ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by Joe Caldwell. The meeting was adjourned at 1:20 pm. No opposition. Motion passed.**